



# **AGREED MINUTES OF MEETING**

**UNIVERSITAS HARAPAN MEDAN, MEDAN,  
INDONESIA**

**AND**

**POLITEKNIK TUANKU SYED SIRAJUDDIN,  
MALAYSIA**

**DATE : 18 NOVEMBER 2023**

**UNIVERSITAS HARAPAN MEDAN, MEDAN,  
INDONESIA**

**AND**

**POLITEKNIK TUANKU SYED SIRAJUDDIN,  
MALAYSIA**

**LIST OF PARTICIPANTS**

**A) POLITEKNIK TUANKU SYED SIRAJUDDIN, MALAYSIA**

1. Abdul Malek Bin Hassan (Director)
2. Norlili Juwita Binti Arshad (Deputy Director – Academic Affairs)
3. Mazrul Hisyam Bin Mat Ali (Deputy Director –  
Non – Academic Affairs)
4. Azlida Binti Ahmad (Head of International Affairs)

**B) UNIVERSITAS HARAPAN MEDAN, MEDAN, INDONESIA**

1. Prof. Drs. Sriadhi., S.T., M.Pd., M.Kom., Ph.D (Chancellor)
2. Ade Indah Sari.,SE.,M.Si (Vice Chancellor)
3. Abdul Jabbar Lubis.,ST.,M.Kom (Vice Chancellor)
4. Dra.Listiorini.,M.Si (Director of Economic and Business Faculty)
5. Dodi Siregar, S.Kom., M.Kom (Director of Technic and  
Computer Faculty)
6. Zuindra.,SS.,M.S (Director of Language and Communication  
Faculty)
7. Dr. Muhammad Karya Satya Azhar.,SE.,M.Si.,Ak.,CA.,CPA ( (  
Head of Development and Cooperation)



## **MEETING BETWEEN**

**UNIVERSITAS HARAPAN MEDAN, MEDAN, INDONESIA**

**AND**

**POLITEKNIK TUANKU SYED SIRAJUDDIN, MALAYSIA**

**No: 101/SKK-F/X/R.UnHar/2023**

**No: PTSS/AMM/ 12 /2023**

### **MEETING OUTCOMES**

Following the meeting between **UNIVERSITAS HARAPAN MEDAN, MEDAN, INDONESIA** and **POLITEKNIK TUANKU SYED SIRAJUDDIN, MALAYSIA** on Technical and Vocational Education and Training (TVET) in Higher Education held on **18 November 2023** agrees to the following areas for cooperation and collaboration:

- a) Enhancement of skills, knowledge, experience, entrepreneurship, leadership, cultures, and heritage among students relevant to needed industries.
- b) Ongoing participation and continuous improvement of the collaboration between the two parties such as but not limited to; Research

Collaboration, Lecturers and Students Exchange, and Community Engagements.

- c) Both parties will provide opportunities and jointly participation in skills enhancement and implementing training programs to the lecturers and students for career development purposes;
- d) Both parties understand that any activities to be performed, all costs and liabilities should be jointly discussed and depending on the resources available in their respective organisations; and
- e) All intellectual property, inventions, and discoveries by both parties resulting from this collaboration will be owned by the organisation working on it.

**Universitas Harapan Medan, Medan, Indonesia and Politeknik Tuanku Syed Sirajuddin, Malaysia have agreed to these terms:**

The duration of this program / collaboration is **three (3) years** effective from the date of signing.

**Politeknik Tuanku Syed Sirajuddin, Malaysia**



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**Abdul Malek Bin Hassan**  
Director

Date: 18 November 2023

**Universitas Harapan Medan, Medan, Indonesia**



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**Prof. Drs. Sriadhi, S.T., M.Pd., M.Kom., Ph.D**  
Chancellor

Date: 18 November 2023